



# JUSTUS - LIEBIG – UNIVERSITÄT

## Examination Office of the Science Faculties

Application according the rules of Promotionsordnung der Naturwissenschaftlichen Fachbereiche  
from 21.01.2016

06	07	08	09
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Pre- Pro- Chem
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Surname: \_\_\_\_\_ First name: \_\_\_\_\_

Address: \_\_\_\_\_  
Zip code, Town, Street

Tel.No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Nationality: \_\_\_\_\_ Date of birth: \_\_\_\_\_ Place of birth: \_\_\_\_\_

University degree: \_\_\_\_\_ from Univ: \_\_\_\_\_  
(degree + field)

Final grade: at least good or better

For **other German** degrees: \_\_\_\_\_ Grade: \_\_\_\_\_

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### To be filled in by Prüfungsamt:

Unless there is no honours degree according § 9 para 1:

Referred to § 9 para 2 a qualifying period is necessary ☐  
Referred to § 9 para 3 qualified acceptance. Submission of a confirmation of 12 credits from former studies or  
modules from JLU within 24 month.

For foreign degrees acc.to § 9 para 4. Equivalence verified by the responsible Dean ☐

For **PreProChem** degree: Successful completion of degree acc. to §16b with average grade “very good” and  
Belonging to the 10% best candidates of the year of completion (appointed date 10<sup>th</sup> of October) ☐

Recognition of other degrees by the Faculty Dean ☐  
\_\_\_\_\_  
Signature Dean

Supervisor / 1<sup>st</sup> Assessor: \_\_\_\_\_

2<sup>nd</sup> Assessor: (for **Faculty 06 and Faculty 09**)

\_\_\_\_\_  
(Prof. from JLU Faculties 07/08)

Assessor: **for „external“ thesis** \_\_\_\_\_  
(Prof. from JLU Faculties 07/08)



## Admission application for PhD (required documents)

Surname: \_\_\_\_\_ First name: \_\_\_\_\_

University degree: \_\_\_\_\_ from Univ: \_\_\_\_\_  
(Degree + field)

I herewith apply for admission as a doctoral candidate acc. to § 10 of the PhD regulations dated 21.01.2016 and enclose the following documents:

1. Curriculum vitae ☐
2. Certificates according to §§ 9,10 and 16 b in officially certified form (not originals, but officially certified copies and, if applicable, certified German translations); ☐
3. Declarations and certificates regarding other academic and state examinations which the applicant has either passed or failed. ☐
4. Declarations regarding any applications for admission as a doctoral candidate to other universities and the result of any such application; ☐
5. For foreign applicants: confirmation of adequate knowledge of the German or English language by the proposed first supervisor, if no university degree has been obtained in the Federal Republic of Germany; ☐
6. Scientific papers published by the applicant; ☐
7. Working title and provisional work schedule for the thesis – whereby the subject matter should be conceived so as to allow completion within a period of three years as a general rule (+ *brief work schedule*);  
( signed by supervisor and candidate) ☐
8. Proposed first thesis supervisor;  
Supervisor name: \_\_\_\_\_ ☐
9. Written statement and declaration of consent by proposed first supervisor; ☐
10. Declaration that the candidate has received/read the „Statutes of the Justus-Liebig-University Giessen for ensuring good scientific practice“ and shall apply these principles to their work;  
(see under: [www.uni-giessen.de/cms/forschung/sicherung](http://www.uni-giessen.de/cms/forschung/sicherung))  
Signature of candidate: \_\_\_\_\_ ☐
11. Supervisor Agreement:  
A mutually binding supervisor agreement may be concluded between doctoral candidate and supervisor (e.g. as laid down in DFG Form 1.90 – 7/08, Attachment 3), this agreement is also to be submitted.
12. **For PhD in Faculty 06 and Faculty 09:** Confirmation of both supervisors acc. to § 11 para. 2 and § 1 para. 2 that the thesis will be of scientific content ☐
13. Statistic ☐

\_\_\_\_\_  
Giessen, Date

\_\_\_\_\_  
(Signature of candidate)

\_\_\_\_\_  
Giessen, Date

\_\_\_\_\_  
(Examination Office)



# JUSTUS - LIEBIG – UNIVERSITÄT

Examination Office of the Science Faculties

## PhD File

for  
Mr. / Ms.

\_\_\_\_\_  
Surname

\_\_\_\_\_  
First name

\_\_\_\_\_  
University degree (*degree + field*)

\_\_\_\_\_  
from the University

**Provisional topic of thesis:**

\_\_\_\_\_

Thesis supervisor: \_\_\_\_\_

**I registered § 12 of the PhD regulations for the science faculties dated 21.01.2016**

Acknowledged: \_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of PhD candidate

***For PhD in Faculty 06 and Faculty 09:***

Confirmation of both supervisors acc. to § 11 para. 2 that the thesis will be of scientific content  
Acc. to § 6 para. 1 of the PhD regulations at least one member of the Examination Committee must belong  
to the Faculty 07/08.

☐

\_\_\_\_\_  
Filled out by Prüfungsamt

Admission application acknowledged, approved and forwarded to the Joint PhD Board acc. to §§ 10 of the PhD regulations:

"External" thesis approved by Faculty Council on:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dean of Faculties 06/07/08/09



# JUSTUS - LIEBIG – UNIVERSITÄT

Examination Office of the Science Faculties

## Application of Admission as PhD candidate by the Faculty PhD Board

Mr./Ms: \_\_\_\_\_  
Surname First name

University degree: \_\_\_\_\_  
Description (Degree + field) awarded by the University

☐

### For other German and foreign degrees:

Recognized / equivalence verified by the Faculty Dean.

☐

### Provisional thesis topic:

\_\_\_\_\_

Supervisors: \_\_\_\_\_ / \_\_\_\_\_

### *For doctoral theses in Faculty 06 and Faculty 09:*

Confirmation by both supervisors acc. to § 11 para. 2 that the thesis will be of scientific content.

☐

Approved by the Dean on: \_\_\_\_\_

### To be noted by the members of the PhD Board.

If there is justified concern acc. to §11, objections should be submitted in writing to the Examination Office of the Science Faculties

by

p.p.: \_\_\_\_\_

(Examination Office)

Approved by the  
Joint PhD Board on: \_\_\_\_\_

Head of PhD Board

Notification to the professors of the corresponding Faculty acc. to §11 para. 7 on: \_\_\_\_\_